



Marshall-Putnam Fair

PO BOX 114

Henry, Illinois 61537

Telephone – (309) 364-2814 Fax – (309) 364-2952

E-Mail – mpfair@frontier.com www.marshallputnamfair.org

PLEASE READ ALL ENCLOSED PAPERS CAREFULLY.

No one is to enter the fairgrounds through the front gate. Everyone must enter through the southwest gate located on Western Road. Follow the route highlighted on the enclosed fairground map to proceed to the fair office.

Please complete all paperwork enclosed before arriving on the fairgrounds. **HOWEVER, DO NOT FILL IN THE LENGTH OF THE UNIT.** All units will be measured by a fair volunteer and the measurements that you are given at this time will be used to determine the storage fees.

After your unit has been measured and you have been given a Measurement Slip, then please go to the fair office to complete the process and make payment. We accept cash, check, or credit/debit card for payment. **** IF PAYING BY CARD THERE WILL BE A 3% CONVIENCE CHARGE.**** After you have been checked in, you will be told the location to take your unit for storage.

REMEMBER – your insurance company must provide a Certificate of Insurance to us that shows coverage on your unit (item must be listed) and the dates (must be listed) that the coverage is good through. Your insurance company can fax this Certificate to us ahead of time if you wish (309-364-2952) or email it to mpfair@frontier.com.

THANK YOU FOR YOUR INTEREST IN STORING AT OUR FAIRGROUNDS.



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STORAGE LEASE

(This Lease Limits Our Liability)

Please Print:

Name _____

Address _____

City State Zip
Telephone () Email _____

Please identify the type and size of unit you are storing. **NO UNIT MAY BE MORE THAN 12 FEET HIGH.**

Type of Unit: _____ Length of Unit: _____

(From tip to tip - including trailer)

LESSOR: Marshall-Putnam Fair Association **LESSEE:** Owner of storage item

The Lessor assumes no liability for the theft, collision, fire or damage of any kind to or for the property being stored, but rather all risk of loss is retained by the Lessee, and the Lessor shall not in any way be liable for loss of use of the property being stored or for any articles left in the stored property. No bailment is intended or created, but rather this Lease shall be considered as a lease of space by the Lessor.

If the stored unit is moved by anyone other than the owner of the unit, the insurance coverage will be provided by the driver of the towing unit.

I have read and understand the above Liability information. I acknowledge that I understand that the Marshall-Putnam Fair Association does not maintain insurance to cover TENANT'S property damage or loss caused by fire, theft, vandalism, rain or water, acts of God, and/or any other cause. I agree that TENANT'S insurance shall solely indemnify TENANT for any losses sustained. TENANT'S failure to maintain said policy shall be a complete waiver of TENANT'S right to seek damages against the Marshall-Putnam Fair Association, for the above stated losses.

Date _____, 20____

By: _____

Lessee's Signature

Date _____, 20____

M-P Fair Personnel's Signature

I understand that by signing this section of the Marshall-Putnam Fair Association Storage Lease, I am giving permission for someone other than myself to drive, tow, or place my licensed vehicle. If this section is not signed, the owner will be contacted if the unit should need to be moved.

Lessee's Signature

You **MUST** bring Certificate of Insurance at time of storage **OR** your insurance company may fax it ahead of time to the M-P Fair Office at 309-364-2952 or email it to: mpfair@frontier.com

I do not have proper insurance on this unit and will not hold the Marshall-Putnam Fair Association liable for any loss or damage to this unit. _____

FOR OFFICE USE ONLY:

Total storage fee due \$

☐ Paid in Full

____ Cash ____ Credit ____ Check #

____ Sticker ____ Ins.

**NO ADVANCE PAYMENT ACCEPTED.
SPACE AVAILABILITY ON A FIRST COME BASIS.**

Please bring this form with you.

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STORAGE PROVISIONS

PLEASE READ CAREFULLY!

Please enter the fairgrounds through our southwest gate on Western Road and follow the roadway marked on the enclosed map. All units must be measured by a fair volunteer before you can go to the office to turn in completed leases and make payment. Office personnel will then tell you where to park. Having all paperwork completed before entering the office will help shorten your wait time. Thank you for your cooperation in these new procedures.

In order to promote the economical and safe storage of property, we request compliance with the following provisions:

**Detachable LP or Fuel Tanks must be removed from recreational vehicles and boats.
All permanent LP Tanks must be shut off.**

All batteries are to be disconnected.

Auxiliary gas tanks and any other potentially inflammable material and equipment are to be removed.

No mechanical work will be allowed on any vehicles while still inside our buildings beyond replacing the battery.

ALSO NOTE:

DATES AND TIMES:

Units will be accepted for storage on Sunday, November 1, 2026 starting at 8:00 a.m. for 5th Wheels. Everything else will be accepted from 9:00 am to 1:00 pm. **PLEASE NOTE TIME.**

SPACE AVAILABILITY:

Space availability will be on a first-come basis.

HEIGHT RESTRICTION:

No unit may be more than 12 feet in height.

PAYMENT:

No advance payment accepted. **Fees to be figured on total length of unit - tip to tip (including trailer) using our measurements.** All units will be measured by fair personnel before payment can be made. DO NOT WRITE CHECK BEFORE MEASUREMENT IS TAKEN. Payment in full on date of storage. **Payment methods accepted: cash, check payable to Marshall-Putnam Fair Association, or credit card/debit card. There will be a 3% convenience charge on all card transactions.**

INSURANCE:

Our insurance company has instructed us to ask for a **Certificate of Insurance** showing coverage, including Comprehensive, for all units stored at our facilities. Your insurance company will easily provide a Certificate for you. ***INSURANCE CARDS AND COPIES OF INSURANCE POLICIES ARE NO LONGER ACCEPTED.*** You **MUST** bring your Certificate of Insurance at time of storage **OR** your insurance company may fax the Certificate of Insurance ahead of time to the Marshall-Putnam Fair Office at 309-364-2952 or email to mpfair@frontier.com.

If your insurance renewal date falls during the period of time that the unit will be stored at our fairgrounds, please ask your insurance agent to mail or fax us a copy of your renewal policy so we are notified of your continued coverage.

LATE FEE:

There will be a \$5.00 fee charged for every day that your unit is left on our grounds, past the removal date (unless other arrangements are made).

TO CLAIM STORED ITEM(S) ON REMOVAL DATE – APRIL 4, 2027: You **MUST** bring your proper identification with you to claim your stored item(s). YOU DO NOT NEED TO STOP IN THE OFFICE, JUST GO STRAIGHT TO THE BUILDING WHERE YOUR ITEM WAS STORED.

NOTICE

Our storage date at the Marshall-Putnam Fairgrounds will be as follows:

SUNDAY, November 1, 2026

from 9:00 a.m. until 1:00 p.m. (8:00 a.m. for 5th Wheels Only)

AND

pick-up will take place on **SUNDAY, April 4, 2027**

from 9:00 a.m. until 1:00 p.m.

Very Important

You **MUST** bring ***Certificate of Insurance*** with you, indicating coverage (including comprehensive) on the storage item, or have your agent fax it before arriving to 309-364-2952 or email it to mpfair@frontier.com.

Contact Information

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MARSHALL-PUTNAM FAIR ASSOCIATION 2025 - 2026 STORAGE FEES

Length is figured from tip to tip (including trailer).

R-V (including boats) (Up to 17 feet, 11 inches).....	\$ 200.00
R-V (including boats) (18 feet to 24 feet, 11 inches).....	\$ 250.00
R-V (including boats) (25 feet to 29 feet, 11 inches).....	\$ 325.00
R-V (including boats) (30 feet and over).....	\$ 350.00
Automobiles/Motorcycles.....	\$ 175.00
Golf Carts.....	\$ 50.00
Lawn Mowers.....	\$ 50.00
2-Wheeled Motorcycles in a Climate Controlled Building	\$250.00

PLEASE NOTE: *There is a height restriction. No unit may be more than 12 feet in height.*

There will be a \$5.00 fee charged for every day your item is left past removal date (unless other arrangements are made).